



HLAC Infection Prevention Checklist - Laundry Facilities and Healthcare Textiles

Name of Laundry Facility:

Date:

Participants:

| Laundry Facility | | | | | |
|-----------------------------|--|-----|----|-----|-----------------------|
| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
| ACCREDITATION/CERTIFICATION | | | | | |
| NA | Laundry Facility has current HLAC accreditation | | | | |
| NA | Laundry Facility has HLAC Part IV - Certified Hygienic Testing Certification | | | | |
| NA | Laundry Facility has current TRSA certification | | | | |

| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
|-----------------------------|---|-----|----|-----|-----------------------|
| SOILED TEXTILES/SOILED AREA | | | | | |
| 2.1.2.1.1 | The Laundry Facility has a functional separation of soiled and clean areas | | | | |
| 2.1.2.1.1. | Is the separation by physical barrier (wall or structural barrier) with thenegative pressure in the soiled area venting directly to the outside (andpositive air going from clean to soiled area) | | | | |
| 2.1.2.1.2 | Is the separation by a functional barrier using negative pressure in the soiled area and positive air from the clean through the soiled area with venting outside? | | | | |
| 2.1.2.1.2.1 | Negative pressure is monitored and documented daily | | | | |
| 2.1.2.3 | Universal/standard precautions signs in soiled areas | | | | |
| 2.1.2.4 | PPE available in soiled/contaminated area | | | | |
| 5.3.2.1 2.2.1 | Staff wearing appropriate PPE when working with soiled/contaminated textiles | | | | |
| 5.3.2.2 | No eating, drinking in soiled areas where contaminated/soiled textiles present | | | | |
| 5.5.2 5.5.3.1 5.5.4 | Facility has BBP and exposure control policy; provides education to staff on reducing risks and offers Hep B vaccine to staff. | | | | |
| 2.1.2.5 | Handwashing sinks located where soiled/contaminated textiles may be present | | | | |
| 1.4.1 | Carts, containers, covers used for soiled textiles must be cleaned/disinfected before next use (even if used only for soiled) | | | | |
| 2.4.2.1.2 | Sharps containers are readily available and located near soiled handling/sorting stations | | | | |
| 5.4.1.3/4 5.3.3 | Staff remove PPE/wash hands when moving from soiled to clean area | | | | |

| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
|-------------------------------------|--|-----|----|-----|-----------------------|
| CLEAN TEXTILES/AREAS | | | | | |
| 2.1.3.1/2.1.3.2.1 | Areas where cleaned textiles may be staged or stored must be free of vermin, lint/dirt build up and moisture contamination | | | | |
| 2.2.2.3 | Clean, textile working surfaces (counters, benches, tables, etc) must be kept clean of soil, dust, lint | | | | |
| 2.1.3.2.2 | Clean textile storage areas must be under positive pressure to the adjacent spaces—reduce risk of contamination of soiled textiles | | | | |
| 2.1.3.3 2.1.3.4 | Facility has policies and protocols that ensure hygienically clean quality of the stored, processed textiles and identifies rounding of the areas | | | | |
| 2.1.3.5.1 2.1.3.5.2 2.1.3.5.4 | Clean storage shelves must be: 2 inches from the wall; bottom shelf must be solid, non porous and 8 inches from the floor and no porous material (cardboard,paper, etc) should be used as any shelf liner | | | | |
| 2.1.3.5.3 | Items stored on top of shelving is less than 18 inches from ceiling to prevent impairment of ventilation, sprinklers and lighting | | | | |
| 2.1.4.1 | Hand Hygiene resources are available | | | | |
| 5.4.2.2 | Hair and beard covers are worn in areas where clean textiles are processed. | | | | |
| 6.1.1 6.2.2 | Clean textiles should be bundled and wrapped; if not wrapped should be kept in designated clean storage areas in carts/containers until | | | | |
| 2.2.2.1 2.2.2.1.1 2.2.2.4 | The physical environment (e.g., floors, walls, ceilings, vents, working surfaces, and installed equipment) have a cleaning schedule that includes appropriate disinfection with hospital grade disinfectants | | | | |

| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
|---------------------------------------|---|-----|----|-----|-----------------------|
| CLEAN TEXTILES/AREAS | | | | | |
| 2.2.2.2 2.2.2.2.1 | Process to remove lint build up on all surfaces (including overhead) that may include blow down process, vacuuming, etc. | | | | |
| 2.2.2.5 | Process monitoring shall be used to verify cleaning effectiveness of surfaces including carts | | | | |
| 7.4.2.1.2 | Monthly titrations of the wash chemicals are performed and documented | | | | |
| 2.2.3 | There is documentation of pest management program | | | | |
| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
| LAUNDRY WASHING AND EXTRACTION | | | | | |
| 3.1.2 | Environmental cleaning and disinfection textiles (microfiber cloths/mops and cleaning cloths) are sorted and processed separately from healthcare textiles intended for patient use | | | | |
| 3.1.4 | Healthcare textiles are washed using, temperature, time and chemical? (review process) | | | | |
| 3.2.2. | Process in place to ensure damp textiles are not stored too long before next steps | | | | |
| 7.4.2.1.1.1 | Chemicals used for the laundry system are validated for the equipment and temperature being used. | | | | |
| 7.4.2.1.2 | Monthly titrations of the wash chemicals are performed and documented | | | | |

| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
|---|---|-----|----|-----|-----------------------|
| IRONING/FOLDING/PACKAGING | | | | | |
| 5.1.2 5.2.2 | Ironing equipment has documentation of temperatures and preventative maintenance | | | | |
| 5.2.2 5.2.3 | Folding and stacking process ensures the textiles are kept in a hygienically clean state; anything that becomes soiled must be rewashed. | | | | |
| 5.1.1 5.2.1 | Ironing/folding equipment is clean, no adhesives and all surfaces must be conducive to cleaning/disinfecting | | | | |
| 5.3.2 | Textiles must be wrapped into fluid-resistant bundles or placed as | | | | |
| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
| TRANSPORT/DELIVERY OF CLEAN TEXTILES | | | | | |
| 5.3.5. | The wrapping material or the cart are securely closed during transport to the customer. | | | | |
| 7.3.1 | Carts are maintained in good working order with wheels free from strings or other debris that impairs functioning or collects dirt | | | | |
| 7.3.2.1 7.3.2.4 | Carts are cleaned/disinfected after each use. Any clean textile cart that appears soiled must be immediately cleaned/disinfected | | | | |
| 7.4.1.1 | Clean and soiled textiles are transported in separate vehicles (best practice) but if that is not possible then there are functional physical barriers separating clean and soiled. | | | | |
| 7.4.2.1 | Vehicle transporting textiles is cleaned on a regular basis as per laundry facility policy and if/when visibly soiled | | | | |
| 7.4.3.1.1 7.4.3.2 | Vehicles used to transport healthcare textiles have alcohol-based hand sanitizer that contains at least 60 percent alcohol, PPE and spill kits available on board vehicle | | | | |

| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
|-------------------------------|---|-----|----|-----|-----------------------|
| LAUNDRY PERSONNEL | | | | | |
| 5.6.2 | All Staff are trained on hand hygiene, proper donning/doffing of PPE and BBP protocols | | | | |
| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
| SURGICAL PACK ASSEMBLY | | | | | |
| | Does your hospital use surgical packs from the laundry facility ? If no—please skip to CLEAN LAUNDRY DELIVERY Section | | | | |
| 1.1.1 1.1.2 1.1.3 | Surgical pack assembly room has floors that can withstand wet cleaning, ceiling in clean work area is flush with recessed, enclosed fixtures and no particulate material used in the assembly room. | | | | |
| 1.2.1. | Surgical pack assembly room has clean textiles separated by physical barrier from soiled areas. | | | | |
| 1.3.1 | Surgical pack assembly room is positive pressure to the rest of facility. | | | | |
| 2.1.3 2.2.1 2.2.3 | Entry to Surgical pack assembly is limited to authorized personnel only and staff must wash hands before entering room. Hand Sanitizers must be readily available. | | | | |
| 3.2.2 3.2.3 3.2.4 | Surgical textiles are evaluated by light illumination for stains, residue and physical defect. Any identified must be re-washed or retired as appropriate | | | | |
| 6.4.2 6.4.2.2.1 | Staff wear dedicated attire/shoes or PPE in the surgery pack assembly area along with head and facial hair covering. | | | | |
| 6.3.2 6.3.3 | No jewelry, nail polish, artificial nails or artificial eyelashes | | | | |

| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
|--|---|-----|----|-----|-----------------------|
| CLEAN LAUNDRY DELIVERY - TO THE CUSTOMER | | | | | |
| NA | Textile transport vehicle backed up to dock (if possible) for immediate unloading to mitigate the risk of exposure to outside elements | | | | |
| 7.2.2 | Clean textiles delivered shall be wrapped for delivery to the customer - wrapped in fluid-resistant bundles or in fluid-resistant, covered carts | | | | |
| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
| CLEAN LAUNDRY DELIVERY - TO THE CUSTOMER | | | | | |
| 7.4.1.1 | A best practice is to transport clean and soiled textiles separately; however, if clean and soiled textiles are transported in the same vehicle, proper and effective functional separation must be maintained at all times | | | | |
| 7.4.1.2 | Separation must be accomplished by the use of physical barriers and/or space separation sufficient to protect clean textiles from contact with soiled textiles | | | | |
| NA | Do not leave clean textiles on the delivery dock. Utilize a temperature-controlled staging area separate from breaking down shipping boxes, cardboard, etc. | | | | |

| From Healthcare Facility Dock to the Patient | | | | | |
|--|---|-----|----|-----|-----------------------|
| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
| TRANSPORTING CLEAN LAUNDRY TO PATIENT CARE AREAS | | | | | |
| NA | Clean textiles are delivered to the patient care area, wrapped in fluid-resistant bundles or fluid-resistant, covered carts | | | | |
| 6.3.2. | If unwrapped textiles are placed into carts or hampers and covered, the container shall remain covered at all times until delivered to the textile storage room or other designated location in the healthcare facility | | | | |
| CLEAN HEALTHCARE TEXTILE STORAGE | | | | | |
| 6.3.3 | If the cart does not have a solid bottom (i.e., drain holes), the bottom must be lined with a hygienically clean barrier that prevents environmental contamination before placing clean textiles inside | | | | |
| CDC | Shelves in the storage area should be 2 inches from the wall for accessible cleaning; the bottom shelf should be 8 inches from the floor, and the top shelf should be 18 inches below the ceiling | | | | |
| N/A | No exposed pipes, open ceilings are present | | | | |
| TJC | Textile storage shelves should be easily accessible for cleaning | | | | |
| NA | Infection Prevention should include routine audits of textile storage practices while conducting unit-based rounds | | | | |

| HLAC Standard(s) | Description | Yes | No | N/A | Observations/Comments |
|---|---|-----|----|-----|-----------------------|
| TEXTILE HANDLING IN PATIENT CARE LOCATIONS | | | | | |
| TJC | If laundry chutes are used, is there a maintenance program? | | | | |
| TJC | There is clear labeling and processes for soiled textiles | | | | |
| TJC | Leak-resistant containers are utilized to hold textiles with blood and other potentially infectious material | | | | |
| TJC | Soiled textiles are handled in a way that minimizes agitation (to avoid contamination) | | | | |
| TJC | The sorting of soiled textiles is done away from the patient | | | | |
| TRANSPORTATION OF SOILED TEXTILES | | | | | |
| TJC | Soiled textiles are put into a bag before putting into laundry chute, if used | | | | |
| | Soiled textile bags are closed tightly before putting into a laundry chute, if used | | | | |
| | Carts, containers, covers used for soiled textiles must be cleaned/disinfected before next use (even if used only for soiled) | | | | |
| GENERAL COMMENTS | | | | | |
| | Overall Cleanliness of facility? | | | | |
| | Hand Hygiene stations available throughout facility? | | | | |
| | Staff were educated on infection prevention initiatives | | | | |
| | Any other comments | | | | |